

**Notice to Naturalization Applicants**

Bring the **original and a photocopy** of the applicable items listed below to your naturalization interview. Any document in a foreign language must be accompanied by an English language translation. The translator must certify that he or she is competent to translate and that the translation is accurate.

**You must be on time for your interview. Late arrival may result in the need to reschedule your interview. Rescheduling can cause significant delays in the processing of your application. Bring all the required documents to avoid delays in processing your case. This is a general check list and since each case is unique, you may be required to submit additional documentation.**

**Document Check List**

**1. You must be properly attired and bring:**

- A. Your Permanent Resident Card (previously known as "Alien Registration Card" or "Green Card"); **and a**
- B. A government issued photo identification; **and**
- C. All passports and travel documents (including expired and current) issued to you by any government.
- D. Although not required, it is recommended that you bring two additional passport-style photos (2"x2"). The photos must be in color with full face, frontal view on a white to off-white background. Head height must measure 1" to 1 3/8" from top of hair to bottom of chin, and eye height is between 1 1/8" to 1 3/8" from bottom of photo. For additional specifications, refer to <http://travel.state.gov/passport/pptphotos/ondex.html>.

**2. If your current name is different than the name on your Permanent Resident Card, bring:**

The document that legally changed your name (e.g., marriage license, divorce decree, court document).

**3. If you are applying for naturalization on the basis of marriage to a U.S. citizen, bring:**

- A. Proof that your spouse has been a U.S. citizen for at least the past three years (birth certificate, naturalization certificate, certificate of citizenship, your spouse's valid U.S. passport, or Form FS-240, Report of Birth Abroad of a Citizen of the United States of America); **and**
- B. Your current marriage certificate registered by a civil authority; **and**
- C. Proof of the termination of all previous marriages for **both** you and your spouse (divorce decree, death certificate, etc., registered by a civil authority); **and**
- D. An original Internal Revenue Service (IRS) Form 1722 listing tax information for the past three years (call IRS toll-free at 1-800-829-1040), or copies of the income tax forms you filed for the past three years; **and**
- E. Proof of marital union as well as proof of residence; **and**
- D. Certified copies of birth certificates of all your children born in the United States.

**4. If you have ever been in the U.S. military, or are applying based on military service (see sections 328 and 329 of the INA), and have not previously submitted the two forms listed below with your Form N-400, bring:**

- A. An **original** Form N-426, Request for Certification of Military or Naval Service; **and**
- B. An **original** Form G-325B, Biographic Information.

**5. If you have taken a trip outside the United States that lasted for six months or more since becoming a Permanent Resident, bring:**

- A. Evidence showing that you did not abandon your residence or terminate your employment in the United States nor abandon your U.S. abode; **and**

## Document Check List (Continued)

- B. An **original** IRS 1722 letter (call IRS toll-free at **1-800-829-1040**), listing tax information for the past five years (or for the past three years) if you are applying on the basis of marriage to a U.S. citizen.
- 6. If you have taken a dependent spouse or children and have been ordered to provide financial support, bring:**
- A. Copies of the court or government order to provide financial support; **and**
  - B. Evidence that you have complied with the court or government order (cancelled checks, money order receipts, a court or agency printout of child support payments, or evidence of wage garnishments).
- 7. If you have ever been arrested or detained by any law enforcement officer for any reason and no charges were filed, bring:**  
An official, certified statement from the arresting agency or applicable court indicating that no charges were filed.
- 8. If you have ever been arrested or detained by any law enforcement officer for any reason and charges were filed, bring:**  
An **original** or certified copy of the arrest record(s) and the complete court disposition for each incident (dismissal order, conviction record, or acquittal order).
- 9. If you have been convicted or placed in an alternative sentencing program or rehabilitative program, bring:**
- A. The sentencing record for each incident; **and**
  - B. Evidence that you completed your sentence, such as probation record, parole record, or evidence that you completed an alternative program or rehabilitative program. **Copies must be certified copies from the issuing agency.**
- 10. If you have ever had any arrest or conviction vacated, set aside, sealed, expunged, or otherwise removed from your records, bring:**  
An **original** or certified copy of the court order vacating, setting aside, sealing, expunging, or otherwise removing the arrest or conviction.
- NOTE: Unless a traffic incident was alcohol or drug related or serious personal injury to another person occurred, you do not need to submit documentation for traffic fines and incidents that did not involve an actual arrest if the only penalty was a fine of less than \$500 and/or points on your driver's license.*
- 11. If you have any Federal, State, or local taxes that are overdue, bring:**
- A. A signed agreement from the IRS, State, or local tax office showing that you have filed a tax return and have arranged to pay the taxes you owe; **and**
  - B. Documentation from the IRS, State, or local tax office showing the current status of your repayment program.
- 12. If you are applying for a disability exception to the testing requirement and have not submitted Form N-648, bring:**  
An **original** Form N-648, Medical Certification for Disability Exceptions, completed by a licensed medical doctor, licensed clinical psychologist, or licensed doctor of osteopathy.
- 13. If registered with the Selective Service, bring proof of such. If you did not register with the Selective Service and you are (1) male, (2) over 26 years old, (3) were born on or after January 1, 1960, and (4) were a Permanent Resident between the ages of 18 and 26 when you failed to register, explain your failure to register and bring:**  
A "Status Information Letter" from the Selective Service. (Call the Selective Service at **1-847-688-6888** for more information.)
- 14. If you are requesting expeditious naturalization under section 319(b) of the INA through military service, bring:**  
The U.S. citizen's travel orders that include the name of the alien spouse and establish that the overseas assignment will end no less than 12 months beyond the date of the naturalization interview.